



Attendance Policy

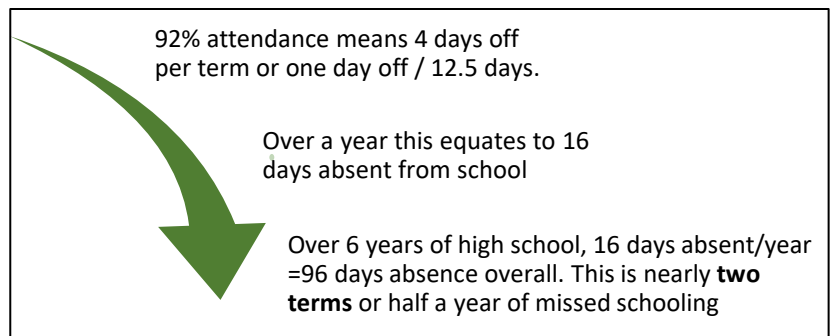
Park Ridge State High School is committed to providing quality educational experiences to **all** of our students to ensure they are achieving at their highest potential. Students must attend school to benefit from these opportunities. As a school focused on learning we are committed to high attendance rates through a supportive, thorough and systematic attendance process.

The aim is for individual students and the whole school to average a minimum 92-100%

What does this mean?

- Students who maintain an attendance rate of 92% or higher are eligible to participate in extra-curricular activities and will be encouraged to maintain their attendance by being eligible for a range of awards.
- Students whose attendance is below 92% and have a valid reason can apply to participate in extra-curricular activities in writing through the year level deputy.
- Students may leave school early for approved reasons only and must be picked up from the office by a parent / guardian. All absences, however, decrease a student's overall attendance percentage.
- Students with excellent attendance will achieve better results than those with poor attendance.

Every lesson counts. Days absent from school quickly add up. We believe that over three full weeks of absence from school per year is more than reasonable for healthy students and that no job in the workforce will provide this level of paid sick leave.



Student responsibilities

- Attend every class, on time, every day, ready to learn
- Only be absent from school for serious and unavoidable reasons
- If absent from school, provide a note or medical certificate to form teacher

Parent responsibilities

- Ensure your child attends school on every school day
- Provide a satisfactory and timely explanation for all absences
- Contact the school if an absence is for an extended period of time
- On return to school provide your child with a satisfactory explanation for their absence

School responsibilities

- Monitor student's attendance daily by recording attendance every lesson
- Notify parent/carers of any unexplained absence for the day via text message
- Notify parent / carers of instances of truancy or persistent lateness to class
- Discuss individual attendance with students and parent/carers and offer support to parents and students when school attendance has become a problem

Why is attendance on every school day so important?

| When a student misses... | That equals..... | Which is..... | Over 13 years of schooling... |
|--------------------------|-------------------------|---------------------------|-------------------------------|
| 10 minutes per day | 50 minutes per week | Nearly 1.5 weeks per year | Nearly half a year |
| 20 minutes per day | 1 hour 40 mins per week | Over 2.5 weeks per year | Nearly 1 year |
| Half an hour per day | Half a day per week | 4 weeks per year | Nearly 1 and a half years |
| 1 hour per day | 1 day per week | 8 weeks per year | Over 2 and a half years |